

## IV.G. REPORTING OF FINAL GRADES

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*(Source: Provost Memorandum 7-70, April 5, 1970; revised, Office of the Provost, December, 1992)*

Grades in each course should be reported to the Registrar and the school offices within 72 hours of the last day of exams.

The validity of a grade for any student is determined by the home school of that student, not the home school of the faculty member teaching the course. For example, the grade of I (Incomplete) is governed by very specific regulations of the faculty in the student's home school and may be given to students of those schools only if those conditions are satisfied. If there is any doubt as to the validity of a grade for a particular student, the Dean's office of that student should be consulted.