POLICIES AND PROCEDURES

The following policies and procedures relate to graduate academics at Penn, and are organized by topic.

Most academic policies and procedures at Penn are school-based. University policies (http://catalog.upenn.edu/pennbook/) are also often administered through the schools. Students should consult with their school or graduate group with questions or for help in understanding academic policies and procedures.

Academic Rules

• Academic Rules for PhD Programs (http://catalog.upenn.edu/pennbook/academic-rules-phd/)
• Academic Rules for Research Master’s Programs (http://catalog.upenn.edu/pennbook/academic-rules-research-masters/)

Course and Exam Related Policies

• Academic Good Standing and Academic Withdrawal (http://catalog.upenn.edu/graduate/policies-procedures/academic-withdrawal/)
• Course Numbering & Academic Credit (http://catalog.upenn.edu/undergraduate/policies-procedures/course-exam/course-numbering-academic-credit/)
• Rules Governing Final Examinations (http://catalog.upenn.edu/pennbook/final-examinations/)
• Policy on Secular and Religious Holidays (http://catalog.upenn.edu/pennbook/secular-religious-holidays/)

Leaves of Absence and Withdrawals

• Academic Good Standing and Academic Withdrawal (http://catalog.upenn.edu/graduate/policies-procedures/academic-withdrawal/)
• Leaves of Absence (http://catalog.upenn.edu/graduate/policies-procedures/leaves-of-absence/)

Teaching

• Evaluation and Certification of the English Fluency of Undergraduate Instructional Personnel (http://catalog.upenn.edu/pennbook/evaluation-certification-english-fluency-undergraduate-instructional-personnel/)
• Guide to Graduate Student Appointments (https://www.finance.upenn.edu/sites/default/files/Tax-Withholding-on-Graduate-Stipends.pdf)

Research

• Fairness of Authorship Credit in Collaborative Faculty-Student Publications for PhD, AM, and MS Students (http://catalog.upenn.edu/pennbook/fairness-authorship-credit-collaborative-faculty-student-publications-phd-am-ms-students/)
• Guidelines for Research in the Community (http://catalog.upenn.edu/pennbook/guidelines-research-community/)
• Guidelines for Student Protection in Sponsored Research Projects (http://catalog.upenn.edu/pennbook/protect-student-protected-research/)

• Patent and Tangible Research Property Policies and Procedures (http://catalog.upenn.edu/pennbook/patent-tangible-research-property-policies-procedures/)
• Policy Regarding Human Subject Research in the Sociobehavioral Sciences (http://catalog.upenn.edu/pennbook/human-subject-research/)
• Procedures Regarding Misconduct in Research for Nonfaculty members of the Research Community (http://catalog.upenn.edu/pennbook/misconduct-non-faculty/)