

INCOMPLETE GRADES

The decision to grant an Incomplete is solely that of the instructor teaching the course. Students should request Incompletes rarely if at all; it is far better to plan ahead and use advising and academic support resources to ensure that coursework is finished on time. There are a number of consequences of requesting an Incomplete, and unfinished coursework may result in an F grade or delay of graduation. Generally, students with one Incomplete must finish the work by the fifth week of the next semester.

Specific procedures and policies regarding incomplete grades vary by school.

School specific policies:

- College of Arts and Sciences (<https://www.college.upenn.edu/incompletes/>)
- School of Engineering and Applied Science (<https://www.seas.upenn.edu/undergraduate/handbook/policy/grades.php>)
- School of Nursing (<http://www.nursing.upenn.edu/student-services/resources/handbooks-forms-policies/bsn-handbook/academic-regulations/#incompletes>)
- The Wharton School (<https://undergrad-inside.wharton.upenn.edu/incomplete/>)