

# POLICIES AND PROCEDURES

The following policies and procedures relate to graduate academics at Penn, and are organized by topic.

Most academic policies and procedures at Penn are school-based. University policies (<http://catalog.upenn.edu/pennbook/>) are also often administered through the schools. Students should consult with their school or graduate group with questions or for help in understanding academic policies and procedures.

## Academic Rules

- Academic Rules for PhD Programs (<http://catalog.upenn.edu/pennbook/academic-rules-phd/>)
- Academic Rules for Research Master's Programs (<http://catalog.upenn.edu/pennbook/academic-rules-research-masters/>)

## Course and Exam Related Policies

- Academic Good Standing and Academic Withdrawal (<http://catalog.upenn.edu/graduate/policies-procedures/academic-withdrawal/>)
- Course Numbering & Academic Credit (<http://catalog.upenn.edu/undergraduate/policies-procedures/course-exam/course-numbering-academic-credit/>)
- Rules Governing Final Examinations (<http://catalog.upenn.edu/pennbook/final-examinations/>)
- Policy on Secular and Religious Holidays (<http://catalog.upenn.edu/pennbook/secular-religious-holidays/>)

## Leaves of Absence and Withdrawals

- Academic Good Standing and Academic Withdrawal (<http://catalog.upenn.edu/graduate/policies-procedures/academic-withdrawal/>)
- Leaves of Absence (<http://catalog.upenn.edu/graduate/policies-procedures/leaves-of-absence/>)

## Teaching

- Evaluation and Certification of the English Fluency of Undergraduate Instructional Personnel (<http://catalog.upenn.edu/pennbook/evaluation-certification-english-fluency-undergraduate-instructional-personnel/>)
- Guide to Graduate Student Appointments (<https://www.finance.upenn.edu/sites/default/files/Tax-Withholding-on-Graduate-Stipends.pdf>)

## Research

- Fairness of Authorship Credit in Collaborative Faculty-Student Publications for PhD, AM, and MS Students (<http://catalog.upenn.edu/pennbook/fairness-authorship-credit-collaborative-faculty-student-publications-phd-am-ms-students/>)
- Guidelines for Research in the Community (<http://catalog.upenn.edu/pennbook/guidelines-research-community/>)
- Guidelines for Student Protection in Sponsored Research Projects (<http://catalog.upenn.edu/pennbook/protection-sponsored-research/>)

- Patent and Tangible Research Property Policies and Procedures (<http://catalog.upenn.edu/pennbook/patent-tangible-research-property-policies-procedures/>)
- Policy Regarding Human Subject Research in the Sociobehavioral Sciences (<http://catalog.upenn.edu/pennbook/human-subject-research/>)
- Procedures Regarding Misconduct in Research for Nonfaculty members of the Research Community (<http://catalog.upenn.edu/pennbook/misconduct-non-faculty/>)